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# MOVING CHECKLIST

Moving house can be a very stressful time but by planning ahead you can help make things a little less stressful. Our handy Moving Checklist is a handy guide to the things you can do to help make your move a little bit smoother.

## 6 WEEKS BEFORE YOUR MOVE

- |   |                          |
|---|--------------------------|
| 1. Confirm your move date   | <input type="checkbox"/> |
| 2. Notify utility companies   | <input type="checkbox"/> |
| 3. Notify your bank.  | <input type="checkbox"/> |
| 4. Make list of all companies you have direct debit/standing orders with.                                       | <input type="checkbox"/> |
| 5. Notify your insurance companies - ensure that you are covered from the day that you move into your new home. | <input type="checkbox"/> |
| 6. Inform your employer of your new address.  | <input type="checkbox"/> |
| 7. Inform your doctor and dentist of your new address.  | <input type="checkbox"/> |
| 8. Get packing materials (boxes, tape and labels).  | <input type="checkbox"/> |
| 9. Prepare for packing by organising items into "Keep", "Charity Shop" and "Tip".                               | <input type="checkbox"/> |
| 10. Arrange secure storage if it will be required.  | <input type="checkbox"/> |

## 2 WEEKS BEFORE YOUR MOVE

- |  |                          |
|--|--------------------------|
| 1. Pack Non Essentials - remember to label boxes.  | <input type="checkbox"/> |
| 2. Contact the Post Office to arrange your mail to be forwarded.   | <input type="checkbox"/> |
| 3. Send an email to family and friends informing them of your new address.   | <input type="checkbox"/> |
| 4. Register for council tax at your new home.  | <input type="checkbox"/> |
| 5. Cancel deliveries such as newspapers or milk.   | <input type="checkbox"/> |
| 6. Find out where the following are in your new property: <ul style="list-style-type: none"><li>• Fusebox</li><li>• Stopcock</li><li>• Thermostat</li><li>• Utility meters</li></ul> | <input type="checkbox"/> |
| 7. Arrange time and date for collecting the keys to your new home.   | <input type="checkbox"/> |

## ON THE DAY OF YOUR MOVE

- |  |                          |
|--|--------------------------|
| 1. Turn off all appliances.  | <input type="checkbox"/> |
| 2. Take final meter readings.  | <input type="checkbox"/> |
| 3. Pack a 'SURVIVAL KIT' - kettle, tea bags/coffee, sugar, loo roll, kitchen roll              | <input type="checkbox"/> |
| 3. Quick clean of your property (We can arrange for professional cleaners to do this for you). | <input type="checkbox"/> |
| 4. Check one final time that everything is accounted for.                                      | <input type="checkbox"/> |

## AFTER YOUR MOVE

Once you are in your new home don't forget to change your address with any online retailers that you use such as Amazon or supermarkets.